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10 October 1964

**MEMORANDUM FOR:** EXECUTIVE TO THE DIRECTOR  
ASSISTANT DIRECTOR FOR SPECIAL OPERATIONS  
ASSISTANT DIRECTOR FOR RESEARCH AND EVALUATION  
ASSISTANT DIRECTOR FOR COLLECTION AND DISSEMINATION  
ASSISTANT DIRECTOR FOR OPERATIONS  
CHIEF, INTERDEPARTMENTAL COORDINATING AND PLANNING  
STAFF ✓  
SECRETARY, CIA

**SUBJECT:** Library of Congress Loan Privilege

1. Arrangements have been completed with the Library of Congress to establish a loan account for the Central Intelligence Group.

2. In order to facilitate direct liaison between the Library of Congress and the Office of Research and Evaluation, which will be the principal user of this privilege, [redacted]

[redacted], over at the Office of Research and Evaluation, have been recorded as the persons responsible for the withdrawal and prompt return of all material borrowed from the Library of Congress for the Central Intelligence Group.

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3. Each office and staff division will establish inter-1 operating procedures that will provide for direct liaison between individuals named in paragraph 2 above and a representative of the office or staff division requesting loan material from the Library of Congress. Names of individuals chosen for this liaison duty will be furnished [redacted] of CIO.

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FOR THE DIRECTOR OF CENTRAL INTELLIGENCE:

[redacted]

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*Colonel, CAC  
Executive for Personnel  
and Administration*